



Sky Pension Plan Internal Dispute Resolution Procedure Application Form

This form is for use by anyone eligible who wants to raise a complaint using the Plan's internal dispute resolution procedure ('IDRP').

In the interests of addressing your complaint as quickly as possible, our preference is for you to complete this form and send it to the Plan's Trustee via email to: PensionQueries@sky.uk. However, if you would prefer to relay your complaint by post, please send your completed form (preferably by recorded delivery) to:

The Trustee of the Sky Pension Plan
% The Pensions Manager
Sky UK Limited
Grant Way
Isleworth
Middlesex TW7 5QD

For the member (or prospective member) to which the complaint relates, please complete the following:

Full name:				
Address:				
Date of birth:				
National Insurance number:				
Period of relevant employment:	From		To	
Membership of Plan:	From		To	

If the complaint is from a widow, widower, surviving registered civil partner or dependant of the above person, please complete the following:

Full name:	
Address:	
Date of birth:	
Relationship to member/prospective member:	



If the complaint is from someone who, on the death of the member (or prospective member), is entitled to benefits from the Plan, please complete the following:

Full name:	
Address:	
Date of birth:	
Relationship to member/prospective member:	

If a representative is to act on behalf of the person making the complaint, please complete the following:

Full name of representative:				
Address:				
Is correspondence to be sent to the above address? If no, correspondence will be sent to the person raising the complaint.	Yes		No	
Relationship to person raising the complaint:				

Please give full details of the dispute.

(An explanation should also be given as to when and how the problem came to light, who has been asked to put it right and what answers were given and what loss, if any, has been suffered.)

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Please enclose copies of any relevant papers which may help in understanding and resolving the problem. Any items that are enclosed should be listed here:

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Signature of person raising the complaint:	
Date:	

Signature of representative (if any):	
Date:	